

Required Authorization for Student Participation **Community Capstone Project**

Every Morse High Senior who chooses Portfolio Option B will be completing a Community Capstone Project as part of their Senior Portfolio Exhibition (SPE) Requirement. Details regarding the community capstone project are below. This form must be signed off at the bottom and placed in the portfolio as part of Section III (additional contracts and waivers).

The Community Capstone Project is culminating project that demonstrates mastery in more than one ELSR and exhibits all of the senior's best abilities at planning and problem solving. The Community Capstone Project must meet the Criteria outlined below.

- Each Project must serve your **community, school, or educational/career interest**, and should cover one of the Problem Solving Areas:
 - Create a new product, system, or service
 - Improve an existing product, system, or service
 - Plan and Organize a significant event or series of events
- Each Senior is expected to work **independently in a Leadership Role**. Some projects are appropriate for partners, but it must be a very substantial project that has two clearly defined leadership roles, preferably fitting into two different categories. For those working in pairs, each partner will be required to complete all Portfolio and Exhibition Requirements and present individually. Students wishing to work together should check with their advisor or Ms. Kiyama for approval.
- Each Senior must record a **minimum of 25 non-school hours** spent planning and implementing the project itself using Time Logs A, B, and C. Some activities that qualify for hours on your time log include, but are not limited to:
 - Researching and price comparing resources you will need in order to complete your project
 - Corresponding (email, phone, in person) with individuals who play a vital role in some aspect of your project
 - Creating fliers, posters, tickets, websites, etc that will be used to advertise your event
 - Making, building, or putting together resources that are needed for the day of your eventHours spent completing required forms and assignments (completing your Outline of Intent, writing your Process Paper, filling out Time Logs, etc) that are used as pieces of Portfolio Evidence DO NOT count towards the 25 hours. If you are unsure about whether or not an activity qualifies as time for your Time Logs, see your advisor, or contact Ms. Kiyama.
- The project cannot bring people into campus or use campus facilities without prior approval.
- Each senior is responsible to incur additional costs and supply additional resources (security, custodial, etc) needed for the project.
- All Portfolio assignments related to the project (Sections III-IV) must be completed by the **Portfolio Due Date, February 24th, 2010**.
- While it is highly recommended that the project be completed by the Portfolio Due Date, February 24th, 2010, it is **REQUIRED** that the project be completed in all respects by **Senior Exhibition Day, March 24th, 2010**.

Some examples of ideas that sound like projects, but do not qualify for a project are:

- "Show and Tell" projects (how to... install a car radio, play a sport, get into college, etc)
- Projects that don't include a client or an audience

Selecting a Project:

As you begin to select a project, think the following questions:

1. Does it serve my community, school, or educational interest?
2. Will it be possible to research? (Is information available?)
3. Will it be affordable? (Consider both time and money.)
4. Will it be done in time? (Project should be finished before March.)
5. Will it stretch my knowledge and experience? Will it challenge me?
6. Will it give you a taste of a possible career?
7. Will it maintain your interest? Does the project match your passion?

Steps for getting started with the Community Capstone Project:

- Step 1: Read through this entire packet completely and carefully before moving forward. There is a lot of work ahead!
- Step 2: Submit a DRAFT of your **Community Capstone Project Proposal** to Ms. Kiyama (or to your English Teacher) on before or **Wednesday, November 16th, 2009**. Your draft and an official copy of the Proposal will be returned to you by Monday, November 30th, 2009. You will then complete an official Proposal to submit with your Portfolio on Due Date #2, which is **December 4th, 2009**.
- Step 3: Submit a **Formal Community Capstone Project Proposal** and an **Outline of Intent** with your Portfolio on **December 4th, 2009**.
- Step 4: Continue to follow the SPE Timeline and meet all Deadlines as detailed in Appendix B of the SPE Handbook. If at any point you'd like to change your Portfolio Option from Option B to Option A, contact Ms. Kiyama right away. The last day the change your option is December 4th, 2009. Email and text messaging works best.

★ Transportation Plan:

Indicate below which method(s) of transportation the student will use during the planning and implementation of this project. (check all that apply)

- personal car bicycle walking bus/trolley

★ My son/daughter, _____, has my permission to participate in planning and implementing community capstone project during the 2009-10 school year. Planning and implementation of all projects will be done take place during non-school hours. All projects must be completed by Senior Exhibition Day, March 24th, 2010. If your

I, the undersigned, authorize my son/daughter to participate in a Community Capstone Project during the 2009-2010 school year. I understand the details stated above and I have indicated the method(s) of transportation. I agree to notify the Morse High Senior Portfolio Exhibition Coordinator of any changes.

★ _____
Signature of Parent/Guardian

PRINT Name of Parent/Guardian

Relationship to Student

PRINT Senior's Name

Signature of Senior Advisor

PRINT Senior Advisor's Name

Samuel F. B. Morse High School

DRAFT
Community Capstone Project Proposal

Name _____ Date: _____

Project Title: _____

Description:

Explain in detail all steps of your project clearly. Significant project changes or a new project will require a new proposal and approval. Minor changes are normal and should be discussed with your advisor.

Project Justification:

Choose which category your project fits into (circle one):

- Create a new product, system, or service
- Improve an existing product, system, or service
- Plan and Organize a significant event or series of events

In a short paragraph explain how your project fits into this category. This will help your advisor or the SPE coordinator determine whether your project is acceptable.

Signature of Senior

Date Submitted

Signature of Parent/Guardian

PRINT Parent/Guardian's Name

SPE COORDINATOR USE ONLY:

Signature of SPE Coordinator:	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Comments:	Date:	

SUGGESTIONS AND IDEAS FOR A COMMUNITY CAPSTONE PROJECT

Some suggestions and ideas for a community capstone project are listed for a wide variety of interests. Use these suggestions as a starting point to figure out what you would like to do for your critical thinking project. Some of the projects are more extensive than others.

SUGGESTED IDEAS:

- Develop a web quest with links to contagious diseases that Morse teens are facing and present it to groups around the community.
- Design and implement a school wide recycling program with incentives.
- Research and then create a project that studies subliminal messages in music and music videos; is there a relationship between music and violence, etc. Present your findings to an interested audience.
- Create a new product, research its patents, uses and marketability, and design an advertising program to sell the product. Present it to an appropriate business.
- Research the construction and design elements for a memorial garden/reflection garden on campus. Develop a budget for creating and submit it to the ASB Council for consideration.
- Research the needs of Morse students and publish an online "how to" manual on making, fixing or doing something significant.
- Research and design a project that investigates learning styles and what type of instruction lends itself to memory, retention, learning and better grades.
- Create a model for organizing transportation for a team's away games including the factors of cost, types of transport, routes and maps from Morse to all of the other schools in the county.
- Research, plan and organize a Morse recycling incentive program, a neighborhood or campus beautification group or a neighborhood watch and safety committee with events to help improve problem.
- Design an online school registry for keeping and updating addresses on Morse graduates, alumni, faculty and staff.
- Research, organize and create a club for reading, writing / poetry club, or senior portfolio exhibitions. Plan events to help students.
- Research, create and implement a program to get students more involved in school activities like pep rallies, lunch time activities, etc.
- Research, create and implement a program to get more parents involved in helping/volunteering at Morse.
- Research and design an incentive program for good academics, good behavior, good punctuality or good attendance for Morse students.
- Work as a volunteer at a local hospital, school or other human service over a period of time and organize events to serve their needs.
- Plan and implement a fundraiser to help a needy group of people (earthquake or flood victims). Send the funds or goods to this group.

- Research and then design a business providing the service of creating web pages for teachers and students.
- Plan and organize an inventor's fair encouraging students' creativity in designing original devices or improving an existing product. Have the fair as a way for students to market their new products to students, parents, community and business people.
- Create and implement a weight training or aerobic program that could be used by the student population or an evening program for parents.
- Research and create a business - auto repair or maintenance, car wash or detailing, house cleaning, yard maintenance and landscaping, pool cleaning and maintenance, hair care and styling, nail manicuring and care, fashion design, interior design, disc jockey, etc. Design advertising and promotion of the business, set up a budget and keep track of expenses and earnings. Promote your business to local school staff and students as well as the community.
- Create a restaurant review column for the Morse newspaper making recommendations of the best places to go on casual dates as well as before homecoming or the prom.
- Do all of the planning and organizing for an athletic team banquet. Present it at an athletic coach's meeting including the maps, menus, facilities available and the breakdown of costs travel based personal narrative of this trip.
- Create and implement a car maintenance business, changing oil, rotating tires, washing cars, detailing cars, etc.
- Translate the senior portfolio exhibition guide and all of the necessary forms into a world language taught at Morse.
- Volunteer to work with and assist one of our disabled students at Morse. Design a program to benefit the student and implement this program with instructor approval.
- Research, organize and implement a soup kitchen for the hungry people in the Morse community.
- Research student educational support programs at public and private high schools. Use this knowledge to design and implement an improved and expanded tutoring program at Morse.
- Design and produce a video showing senior exhibitions, what makes a good presentation and ways to improve the ones shown.
- Design a clean campus program dealing with graffiti, gum and trash.
- Design and implement an after school intramural program for all Morse students.
- Research all of the student services available at Morse. Create a trifold, power point and brochure presentations for use at orientation, articulation and beginning of the year policy meetings. Present it to admin.
- Research Morse High School etiquette and protocol and create new student handbook on expected behavior in various situations including counseling office procedures, and classroom expectations, etc. Add to the Morse web site.
- Research all of the athletic teams offered at Morse. Create a video showing off these teams and a power point presentation to be used to recruit athletes at the feeder schools. Design a brochure for incoming freshman and a web site link with all pertinent information.

- Research and design an incentive program for keeping a clean campus.
- Research and design an incentive program for getting students to take the STAR tests more seriously/to improve testing scores.
- Research, and design a school wide fundraiser to earn money to do something that the entire school population could enjoy or use.
- Research, organize and implement a health faire covering health issues concerning Morse students.
- Research, organize and implement a series athletic events for elementary school students (for example a track meet or a basketball tournament).
- Research, plan, organize and implement a community book drive and trade a book program to bring more books to the Morse library and to the Morse students.
- Research, plan, organize and implement a holiday toy drive, or food drive.
- Create a business to design and paint parts of campus (with prior approval) with educational or tiger related drawings.
- Research workplace protocol and create a new employees handbook for a specific business. Present it to the business for new employees.